

Gary Williams

Deptford, NJ

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OBJECTIVE

Obtain an internship in public accounting.

EDUCATION

Rutgers University, School of Business

Bachelor of Science, Accounting

150 credits upon graduation

Camden, NJ

January 2023

Gloucester County College

Associate of Computer Science in Business

GPA: 3.45

- Member, Student Business Association

Sewell, NJ

May 2021

EXPERIENCE

Banking Specialist

TD Bank

- Process daily work including large sums of cash
- Maintain compliance rules and regulations with attention to bank policy and procedures
- Exercise discretion, strong interpersonal skills and independent judgment
- Respond to customer inquiries internally and externally
- Work as a team player to ensure deadlines have been met
- Communicate all critical information to supervisor

Mount Laurel, NJ

June 2019 - Present

Server

Boston Market

- Welcomed patrons and customers as they arrived
- Ensured the quality and quantity of every order

Deptford, NJ

August 2018 - June 2019

Customer Service Representative

Pathmark

- Prepared logs on all products in stock
- Properly rotated existing and new products shipped in to the department

Deptford, NJ

September 2016 - July 2018

COMPUTER SKILLS

- MS Excel: Pivot Tables, VLOOKUP, Conditional Formatting