**EMMY ENGLISH**

Camden, NJ │ XXX-XXX-XXXX │ EmmyEnglish@email.com │ Portfolio │ LinkedIn

**OBJECTIVE**

Entry level position in public relations where skills in communications, marketing, and building relationships can benefit company’s reputation and clientele.

**EDUCATION**

**B.A. English, Minors: Communication & Spanish May 2024**

Rutgers University – College of Arts & Sciences Camden, NJ

3.5 GPA, Dean’s List, Recipient of Way To Write Scholarship

*Studied Spanish poet Federíco Garcîa Lorca in Barcelona, March 20XX*

**A.A., Liberal Arts & Sciences, Communications Concentration May 2022**

Camden County College Blackwood, NJ

GPA: 3.8

**RELEVANT EXPERIENCE**

**Editorial and Communications Intern ` September 2023 – Present**

Root Quarterly Philadelphia, PA

* Research, develop and write stories assigned by EIC and editorial team to have a published piece in a 20XX issue of Root Quarterly.
* Offer social media support across platforms (Twitter, Facebook, Instagram) and updates websites regularly including uploading new issues and articles to The RQ Review.
* Create relationships with new artists within the Philadelphia community; build a database and research contact information for writers, contributors, and featured artists and businesses.

**Editor-in-Chief Fall 2023 – Spring 2024**

Gleaner Independent Student Newspaper, Rutgers University – Camden Camden, NJ

* Assisted in transition to virtual medium including posting news directly to Instagram and developing a Gleaner website.
* Directed recruiting of new writers and staff; educated them on news writing style.
* Responsible for writing articles on a variety of campus and community events to inform and engage the student body.

**Social Media Intern May 2023 – September 2023**

Notreal Public Relations Remote

* Drafted and created of engaging social media content for multiple client platforms.
* Interacted with social media communities for clients, responded to common questions.
* Identified online trends within social media which were leveraged for client goals.
* Measured and reported on the impact of social media activities on brand campaigns.
* Participated in brainstorming session and miscellaneous administrative work.

**SKILLS**

* Developed technical skills in MS Word, MS Excel, WordPress, social media, and Adobe InDesign
* Conversational in Spanish